

**Meeting of the Friends of Clive School Committee
Wednesday 20th Sep 2017**



Present: Chris Evitts, Dave Evans, Richard Kubilius, Tell Hewitt, Mike Simms, Emma Humphreys, Ellie Oldham, Jacqui Alexander, Nadine Norton, Clare Logan, Kate Bentham, Catherine Jones, Mary Lucas

Apologies Sarah Webster, Charlotte Ralphs

Item	Action
<p>Co Opt a Chair- due to the previous Chair leaving the post mid -term a new Chair was needed. Kate Bentham or Tell Hewitt both willing to take up this post if another member would take on role of Secretary/vice chair respectively</p> <p>Jacqui Alexander offered to take on Secretary role so committee agreed to co opt Kate as Chair and Jacqui to take her place as Secretary. Tell to remain as vice chair.</p>	
<p>Matters arising from the notes of the last meeting</p> <p>Mary Lucas confirmed that school had received cheque for replacement reading books and that class 1 had purchased their set. Mary to confirm next meeting that class 2 and 3 had purchased theirs.</p> <p>First Aid training funded by FOCS now organised for class 3 for a date November.</p>	Mary
<p>Finance Update</p> <p>A summary of events and associated profits made last year and this was circulated as well as a more detailed breakdown of takings on each 'stall' at the fete. It was agreed that this proved useful in planning for 2017/8 events and which activities/stalls at the fete should be repeated.</p> <p>£5,310.23 current balance -with a £527 cheque for coaches to pay out. (£1,380.85 in reserve account)</p> <p>In terms of future requests, 3 iPads to be purchased for classes 1,2 & 3 at a cost of approx £1,000 + covers etc. Mary to confirm exact cost</p> <p>Clare requested other signatories on the account. Tell and Jacqui offered- documentation provided to complete necessary checks at Natwest Bank</p>	Mary Tell Jacqui

<p>School Requests</p> <p>Nothing specific requested currently. Mary to discuss with staff and identify a list of requests for the next meeting (Nov). She was interested to hear from parents what aspects of school could benefit from FOCS funding.</p> <p>Music was discussed, first with the suggestion that instruments could be purchased by school to subsidise the hire costs and make lessons more affordable. Nadine to identify costs of second hand instruments /availability of donated instruments so that this could be costed.</p> <p>After school music club is not currently running due to low numbers making it unviable. The committee supported the idea of subsidising the music club for the children who had expressed an interest this term with FOCS making up the shortfall.</p> <p>Several potential costs were mentioned:</p> <p>Trips -each term every class usually goes on a trip. Class 3 trip to Manchester this term will involve a request for 50% of the cost estimated at £250 (ie approx£125)</p> <p>The Pantomime -previously FOCS has funded one of the two coaches.</p> <p>Arthog- yr 6s have been subsidised at a cost of £25 each. Year 5s are to be offered the opportunity to go this year (due to small numbers in year 6) but it was agreed that FOCS would not offer to subsidise the year 5s as it would not be possible to include them every year.</p> <p>Alton Towers for yr 6 leavers- FOCS had previously funded 50% of cost of bus.</p> <p>Mary will have clear plan of requests by November meeting and will present this to the committee.</p>	<p>Mary</p> <p>Nadine</p> <p>Mary</p>
<p>Previous events</p> <p>Fete profit £1721- Kate thanked all who organised, helped and attended. Clare had provided a useful summary of which stalls made good profit, valuable when planning stalls in future. Publicity was effective as lots of people from village and beyond attended.</p> <p>Picnic in village field was enjoyed by all who attended and raised £28.54. Many thanks for Sarah Webster who organised this event</p> <p>End of term disco raised £87 with the non uniform on same day raising an additional £56.</p>	
<p>Future events</p> <p>Cake decorating/wreath making workshop for parents. Tell to discuss with</p>	<p>Tell</p>

<p>Gemma Floyd regarding her husband assisting with cakes and Kate to contact Alison Beresford regarding the wreath making.</p> <p>Easter egg Hunt-Leo Evans happy to run this again.</p> <p>Health Screening for local residents. Parent GPs to provide a screening event for BP, urinalysis and weight checks for a donation to FOCS. Chris Evitts to recruit other parent GPs to assist. Jacqui will also help on the day. 27 Jan PM Book VH</p> <p>Enterprise challenge was a good fund raiser-no cost to school, educational and enjoyable. It was decided that a longer period of three weeks would make this more successful and a letter needs to go out on 13.10.17 with the 3.11.17 as the final day to get money back to school. Non uniform 19.10.17 letter needed</p> <p>Fri 3rd Nov will be school disco at Grinshill VH. Halloween theme but no masks- face painting may be offered instead for a small charge. Tell to contact Bex Watkins for assistance here.</p> <p>A Sat/Sunday end of November will be a children's craft afternoon. Mulled wine and mince pies for parents. Book Clive VH</p> <p>Mothers and Fathers Day gift sales planned for Spring term</p> <p>May FOCS reunion. A free event with bar. Band is booked. Book Clive VH. Nadine suggested sending personal invites to known committee members to encourage support.</p> <p>Fete: The Saturday was thought to be successful as was the longer event with bar an band into early evening and will be repeated this year</p>	<p>Kate</p>
<p>Any Other Business</p> <p>Dave Evans to look at whether Premium Bonds can be purchased with money kept in the reserve account to give return on savings than currently.</p>	<p>Dave</p>
<p>Dates of next meetings 8.11.17</p>	