

FOCS Minutes 08.11.17

Present: Sallie Watts Richard Floyd Richard Kubilius Chris Evitts Clare Logan Ellie Oldham Emma Humphreys
Tel Hewitt Kate Bentham Dave Evans Jacqui Alexander

Apologies Sarah Webster and Mary Lucas

Matters Arising

- Sallie Watts (SW) confirmed that Class 3 was in process of replacing the reading books
- First Aid training funded by FOCS was completed by class 3 last week.
- 3 iPADS are on order- school awaiting delivery. Not yet paid for.
- School has priced a new flute at £399.17 (plus VAT) and a used 'curved head' flute £332.50. Recorders were suggested as a way of enabling more children to access music lessons for a similar cost. **School will look at the availability of a teacher for this.** If this is something the current music teacher could offer FOCs will look at the feasibility of purchasing sufficient recorders.
- 4 Children signed up for music club which is now being subsidised by FOCS

Finance Update

- Clare Logan (CL) reported a balance of £4466.06 in main account (as at 03.11.17) plus (£1380.88 in reserve)
- Dave Evans reported that Premium Bonds cannot be purchased by a charity so this is not an option for the reserve account.
- (CL) requested that the reserve account be closed. The balance would then be combined with main account- to simplify administration. No one present knew the purpose of the reserve being kept separately (the previously treasurer had not been aware of any valid reason for this). **It was decided to close the reserve as requested by CL.**
- Accounts to be audited by Mark Haynes- Eynon this month
- Giving machine- **CL to write an item for the Friday Post** to inform parents of this easy way to ensure additional income to school by signing up and using it to shop online

Requests from School

SW made requests for items/initiatives which could benefit from FOCS funding.

- Updated kits for inter-school competitions are needed. T- shirts x20 requested with school logo. **School to identify costs for this-** Sportsjam was suggested. Rick Kubilius (RK) also suggested a contact- **SW to email the school logo to RK so he can look at costs.**
- Laminator has broken- this would benefit all classes equally and approx. £150 was agreed to replace this.
- Laptops need upgrading at approx. £350x 4per class= £4500. **School to be asked to audit laptops to assess how many would be needed and what is provided by LEA.** Possibility of a 'rolling programme of replacement by FOCS. Once purchased the laptops are serviced by outside company.
- Outside area of school building was also felt to look 'tired' with planted areas in need of tidying. Suggestions included a mural/sculpture/activities painted on ground – **children to be asked for ideas** and discuss further at next meeting.

Previous Events

- Non-uniform Day – raised £53.10
- Halloween Disco- £57.00 taken in advance with cash taken on night to add. Rick was thanked for acting as DJ and Bex for the face painting. It was agreed that this event was not well covered in terms of volunteers. Need to ensure minimum number of volunteers for next time and note to parents that there would be no option to pay on the door as it makes catering difficult.
- Enterprise Challenge has raised £1049.09 with not all money collected in yet. A big success as minimal outlay for FOCS. Prizes for biggest fundraising ideas will be presented in assembly by end of month as well as a letter from FOCS chair and sweets for all children who participated. It was decided that this would not be an annual event- but would be a useful future fundraiser.

Future Events

- Children's Winter Craft afternoon 26.11.17 Clive Village Hall. £2.50 entry- free thereafter for unlimited crafts. Refreshments: mulled wine, tea, coffee, cakes mince pies etc. Craft ideas circulated. **CL to shop/ask for donated craft items. KB to shop for refreshments.** Several parents volunteered to make cakes. **Need to appeal for more volunteers to run stalls.** School to lend equipment aprons scissors paint brushes etc
- Health Screening for local residents. 27th Jan morning 9am -12md. 6 parents who are GPs / nurses to provide a screening event for over 40s; BP, urinalysis and weight checks, BMI and cholesterol. Chris Evitts to approach drug rep. to assist to fund test strips (cholesterol). **KB to draft a flyer.** Pricing to be determined subject to involvement of drug company. Need to approach local groups to publicise: bridge club/history group/WI etc. - **book Clive VH**
- Easter egg Hunt-Leo Evans happy to run this again **date TBC.**
- Mother's Day Sale 6.03.18 and Father's Day sales **date TBC** planned for Spring term. **Note to go out in January** with request to save unwanted presents for this.

AOB -nil

Date of next meeting

- AGM -17.1.18 – delayed by a week to give chance to remind parents. Need min 15 parents to be quorate. Election of core committee: chair/vice/treasurer and secretary.